

Marshall Public Library
Dale McConchie Meeting Room
Building and Grounds Committee
Meeting Minutes
Wednesday 2/16/22 at 4:30 PM

Marshall Public Library Board of Trustees Building Committee met on Wednesday, February 16, 2022 at 4:30 PM in the library's Dale McConchie meeting room. Committee members present were Jody Green, Adam Setzer, Bob Nelson and Library Director, Alyson Thompson. Alyson distributed agendas and minutes from the March 2, 2021 meeting. Jody called the meeting to order at 4:28 PM. Adam made a motion to approve the minutes; Bob seconded the motion and it was approved by consensus. Alyson agreed to record minutes of the meeting.

The committee reviewed bids from:

- 1) Central State third and final furnace replacement bid **FY21** was \$10,500 due to Covid the new **FY23** bid is: **(\$16,020)**
- 2) Hannig Construction bid for the replacement and installation of new EXIT door: **(\$6,700)**
- 3) Martinsville Roofing bid for the tear off, repair and installation of rubber roofing: **(\$106,321.00)**

It was suggested to include the Daly room EXIT door as part of the door replacement project. Alyson is to gather estimated cost and include in budget. The substantial cost of the roof was also discussed and it was determined to not add to the budget until the library know whether they received the Main Street grant.

The committee inspected the library as outlined on the *Building and Maintenance* checklist and found the following items in need of attention:

- Touch – up paint throughout the library and repair effervescence
- Upper level Southwest facing window on interior is cracked and needs repaired
- Fan/LED light in Activity Room
- Seal around exterior vent of Daly Room restroom
- Seal hole in ceiling in McConchie meeting room where old video monitor was mounted

Committee and Alyson discussed Children's Area design. Vandalia Train Depot is underway and is being sponsored by a library patron.

Future considerations include:

- Renovate upstairs in accordance with blueprints. The committee discussed the Main Street grant application for 2.3 million, anticipated announcement date is April 15th.

No additional meetings were scheduled.

The meeting was adjourned at 5:36 PM on a motion by Adam and second by Bob.

Submitted by Alyson Thompson, Director